**MINUTES OF THE PCS BOARD MEETING –MARCH 15, 2023**

**Attendees:**

Carole Wells Vice-President

Anneliese Zook President-elect

Crystal Crossler Treasurer

Gillian Sharma Secretary

Janice O’Toole Executive Director

Matt Myers Artistic Director

Conny Kirchoff Chorale Rep

Kerry Darnall Chorale Rep

Deborah Collins Children’s Choir Rep

**Apologies:**

Jason Abrams Community Rep

Stephanie Sant Children’s Choir Conductor

**CALL TO ORDER**

Carole Wells called the meeting to order at 7:03 pm.

**AGENDA**

The agenda was accepted by consensus.

**MINUTES**

After a motion by Deborah, seconded by Crystal, the minutes of the PCS Board meeting held on January 18, 2023 were unanimously accepted.

**TREASURER’S REPORT**

Crystal presented a written financial report which was accepted after a motion by Deborah that was seconded by Kerry.

**CHILDREN’S CHOIR**

Stephanie presented a written report in SLACK prior to the meeting.

**EXECUTIVE DIRECTOR’S REPORT**

Janice provided a written report to members of the Board regarding the Still I Rise concert and how patrons heard about the concert.

Janice presented information about The Gladish renovation progress, and (for information purposes only at this point), possible options for PCS involvement/association with the Performing Arts Center.

Janice also shared that Debbie Brudie would take on the receipts treasurer responsibility for the remainder of the current season.

When Matt joined the meeting, there was discussion regarding next season’s dates and a ticket plan for the performance of Messiah in December, 2023. Discussion resulted in:

* Matt will conduct a straw poll at rehearsal on March 20, re dates for concert 4 of the 2023-24 season
* After a motion by Kerry, seconded by Conny, the Board unanimously agreed to accept the ticket proposal plan presented by Janice.

**BOARD POSITIONS**

Anneliese agreed to inform the membership of openings on the Board at rehearsal on March 20.

**MARKETING COMMITTEE**

Conny reported that preparations for the April concert were progressing well. Under Jason and Conny’s leadership, ground work for future marketing campaigns is well-established, though the committee will need a new chair.

**BOARDS IN GEAR WORKSHOP**

Gillian attended the BOARDS IN GEAR workshop on March 7 and presented highlights of the workshop. This information was also shared in the full board channel of SLACK.

**POLL**

Janice will conduct a poll for Board members re availability for:

* Board retreat/final meeting of 2023
* Budget meeting
* Reviews of:
* Executive Director
* Artistic Director
* Assistant Director
* Children’s Choir Conductor

**ACTION ITEMS**

Carole Wells will record actionable items and share with Board members via email or in SLACK.

The meeting was adjourned at 9:15pm.