



*The mission of the Palouse Choral Society is to promote a sense of community amongst the singers of the greater Palouse area through excellence in performance and to inspire creativity through outreach and collaboration with other organizations in the arts community.*

## Position Summary

**Organization:** Palouse Choral Society

**Job Title:** Children's Choir Conductor

### **General Scope of Position:**

The Children's Choir Conductor ("CCC") is employed by the Palouse Choral Society ("PCS"), is hired by the PCS Board of Directors, and answers to the Board of Directors through the President and Executive Committee. The CCC is responsible for recruiting, training, and conducting the choir in alignment with the PCS Children's Choir mission and goals. This role involves leading rehearsals, conducting performances, collaborating with the PCS Artistic Director ("AD") in season planning/concert management, and supporting the administrative and operational needs of the choir. A full description of these essential duties and salary details are available upon request or application for this position.

### **Expected Time Commitment:**

- 1) Weekly 1-1.5 hour rehearsals from late August through late February/early March
- 2) Dress rehearsals and performances during three concert weeks in October/November, December, and February/March – approximately 10 hours for each concert week
- 3) Appropriate weekly preparation time as needed outside of rehearsals to choose and prepare repertoire, communicate with children's choir families and the Board of Directors, and schedule additional enrichment activities for members if desired

### **Required Qualifications:**

Previous training and experience in choral conducting, particularly with children's choirs, and working with late elementary/middle school children.

Ability to pass a required state and local criminal background check (performed by PCS) clearing the candidate to work with children prior to the start of employment.

Strong communication and organizational skills, including experience/skills with electronic communications via e-mail and online collaboration platforms (e.g. Zoom, Slack).

Ability to motivate and develop young singers, fostering a positive learning environment.

Knowledge of classical music tradition and vocal techniques.

Professional demeanor and ability to collaborate effectively with the Artistic Director, Administrative Coordinator, and Board of Directors.